

2013-14

# ANNUAL QUALITY ASSURANCE REPORT



DARBAR GOPALDAS SHIKSHAN  
MAHAVIDYALAY  
ALIABADA  
2013-14

## Part – A

AQAR for the year (*for example 2013-14*)

2013-2014

### I. Details of the Institution

1.1 Name of the Institution

D.G.S.COLLEGE

1.2 Address Line 1

D.G.SHIKSHAN MAHAVIDYALAYA

Address Line 2

GANGAJALA VIDYAPITH

City/Town

ALIABADA,DIST- JAMNAGAR

State

GUJARAT

Pin Code

361110

Institution e-mail address

mail@dgsmbd.org

Contact Nos.

(0288)2882332

Name of the Head of the Institution:

Dr.J.L.Makwana

Tel. No. with STD Code:

0288-2882332

Mobile:

09427977739

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

**OR**

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.46	2012	5YEARS
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ 2013 \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University                      State  Central  Deemed  Private

Affiliated College              Yes  No

Constituent College            Yes  No

Autonomous college of UGC    Yes  No

Regulatory Agency approved Institution    Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education     Men  Women

                                  Urban             Rural  Tribal

Financial Status        Grant-in-aid     UGC 2(f)  UGC 12B

                                  Grant-in-aid + Self Financing     Totally Self-financing   

1.10 Type of Faculty/Programme

Arts     Science     Commerce     Law     PEI (Phys Edu)

TEI (Edu)     Engineering     Health Science     Management

Others (Specify)   

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and  
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

16

2.10 No. of IQAC meetings held

3

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

1. Preparation of TLM
2. Session on positive attitude building
3. workshop on preparing M.C.Q.

2.14 Significant Activities and contributions made by IQAC

The IQAC of the college plans out the following activities:

1. Research attitude building
2. Women empowerment
3. Orientation
4. Arranging expert lectures
5. Enhancing students' participation
6. Encouraging faculties for more publication
7. More society centered activities arrangements.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Orientation programme	<p>The principal and the faculty set together and plan out the schedule. The college organized Three –Day orientation program where the trainees were given idea about the vision and mission of the institute. They are also introduced to the new syllabus in detail. They are also asked to give their brief introduction with mentioning their hobbies.( This is a usual practice of the institution)</p> <p>Parichay pravas is also organised.</p>
Research culture development	<p>The faculties were guided by the principal for research and publication. They were also given library resources.</p> <p>The faculty were send to the</p>
Students' participation	<p>The cooperative learning process enhanced. Students' involvement in the process was boost up. Peer learning is promoted.</p>



Social engagement	<p>The students were sent to the village to have awareness about the social problems.</p> <p>The students were exposed to the social problems and they were given duty to make society aware for certain burning issues.</p>
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\* Attach the Academic Calendar of the year as Annexure.

    

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management       Syndicate       Any other body

Provide the details of the action taken

Gave help to the college me to in terms of quality when asked for.

The institute got assistance of for activities in terms of manpower and other.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				

<b>Total</b>				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options--**CBCS**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	

1.3 Feedback from stakeholders\*

Alumni  Parents  Employers  Students

(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	02	04		01

2.2 No. of permanent faculty with Ph.D.

06

Asst. Professors	Associate Professors	Professors	Others	Total

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

R	V	R	V	R	V	R	V	R	V
	01								

2.4 No. of Guest and Visiting faculty and Temporary faculty

01		
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		03	03
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

USE OF ICT ENHANCED
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2.7 Total No. of actual teaching days during this academic year

34*6=204
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05		
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2.10 Average percentage of attendance of students

89
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.ED	95	100	00	00	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

THE CHAIRMAN OF IQAC MEET AND INTERACT WITH THE FACULTY. ALSO VERIFY THE WORK DONE. WITH THE HELP OF STUDENTS FEEDBACK THE PRINCIPAL MONITORS AND SUGGEST CHANGES NEEDED.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	02
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff				
Technical Staff				

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC chairman Dr.J.L.Makwana himself gave a brief outline of the preparation of minor research.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				02
Outlay in Rs. Lakhs				30,000

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	03		
Non-Peer Review Journals		03	
e-Journals	01		
Conference proceedings			02

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				

Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

Type of Patent		Number
National	Applied	
	Granted	

3.16 No. of patents received this year

International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

03

05

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The institution organised a medical camp for free.
- During off campus program the cleanliness campaign done.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1686.66			
Class rooms	06			
Laboratories	04			



Seminar Halls	01			
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Under process
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#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26.502					
Reference Books	3000					
e-Books						
Journals	06					
e-Journals	03					
Digital Database						
CD & Video	75					
Others (specify)						

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing		01	02					
Added								
Total		01	02					

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Short term course attended by the faculty

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text"/>
iii) Equipments	<input type="text"/>
iv) Others	<input type="text"/>
<b>Total :</b>	<input type="text"/>

## **Criterion – V**

### **5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC developed a stronger feedback mechanism. Need based counseling done.

5.2 Efforts made by the institution for tracking the progression

Planned scholarships were given. Also the needy students were personally helped.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
95			

(b) No. of students outside the state

(c) No. of international students

Men

No	%
22	

Women

No	%
73	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
27	12	05	44	04	96	27	12	03	51	00	95

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The expert lecture was organized.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

The cell established as per the Gujarat government guideline.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

### 5.8 Details of gender sensitization programmes

The institute pays great care for this area. The government initiated program were organized with great zeal.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

National level

International level

No. of students participated in cultural events

State/ University level

National level

International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

National level

International level

Cultural: State/ University level

National level

International level

#### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

#### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

**VISION:**

Qualitative contribution through teaching-learning process for the empowerment of the nation.

**MISSION:**

To contribute excellent professional, highly challengeable, highly ethical, spiritual teachers through rigorous training for comprehensive development of the nation.

6.2 Does the Institution has a management Information System

Yet to be develope.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As prescribed in the university norms. The faculty take active part in university workshops for curriculum development.

6.3.2 Teaching and Learning

Nature camp, field visits, seminars, students' participation

6.3.3 Examination and Evaluation

Internal tests

6.3.4 Research and Development

Promotions were done by sending faculties to the workshops for research. Library resources were provided to the faculties.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Maintenance contractor was called when needed.

6.3.6 Human Resource Management

Periodical meetings were under taken. Grievances were sorted out by the principal

6.3.7 Faculty and Staff recruitment

As per the norms of U.G.C. and state government the institute proceeded.

6.3.8 Industry Interaction / Collaboration

Feedback mechanism developed.

6.3.9 Admission of Students

As per university norms.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	D.E.	yes	C.A.

Administrative				
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6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Yes, time to time the necessary changes are made.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The alumni meet time to time. They also help the new students. We also have routing practice of connecting alumni with the new students.

6.12 Activities and support from the Parent – Teacher Association

Not established yet.

6.13 Duty leave are sectioned for seminar, conference, FDP

Duty leave are sectioned for seminar, conference, FDP

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation, cleanliness campaign by the students.



## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Regular meetings, grievance redressal, research culture promotion, field visits, plantation

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Strong feedback mechanism established.
2. Research initiation done.
3. Enhancing participatory approach.
4. Promotion for more quality publication.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

The teaching methodology using I  
Promoting students to use ICT.  
Use of puppets.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Campus preservation by the students and the faculty.  
Awareness campaign.  
VARSHAMANGAL- enjoy nature to cultivate love for the same

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength-** The institute is established by a visionary man. The College is a heritage college as it is one of the oldest college of the affiliating university. The college has very well stated vision and mission. The college surrounding is very eco-friendly.

**Weakness:** The College is situated in rural area. Sometimes it creates communication gap.

**Opportunity:** The College has well qualified faculty. It can utilize expertise of the faculty. The college can start new add on courses.

**Threats:** The institute is situated in a rural area, it may lose the student strength as private colleges are established in nearby villages.

## 8. **Plans of institution for next year**

Promotion of creativity  
Enhancing innovations in methodology  
To start add on courses to make more skilled teachers.

Name *Dr. Rupal Mankad*

Name *Dr J. L.MAKWANA*

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*

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