



2012-13

# ANNUAL QUALITY ASSURANCE REPORT

DARBAR GOPALDAS SHIKSHAN MAHAVIDYALAYA  
ALIABADA  
2012-13

Part – A

AQAR for the year (*for example 2013-14*)

2012-2013

**I. Details of the Institution**

1.1 Name of the Institution

D.G.S.COLLEGE

1.2 Address Line 1

D.G.SHIKSHAN MAHAVIDYALAYA

Address Line 2

GANGAJALA VIDYAPITH

City/Town

ALIABADA,DIST- JAMNAGAR

State

GUJARAT

Pin Code

361110

Institution e-mail address

dgsmlb@gmail.com

Contact Nos.

(0288)2882332

Name of the Head of the Institution:

Dr.J.L.Makwana

Tel. No. with STD Code:

0288-2882332

## COLLEGE ACTIVITIES-PICTURES

Mobile: 09427977739

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

OR

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2.46	2012	5YEARS
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

## COLLEGE ACTIVITIES-PICTURES

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)  
iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

### 1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

TEACHER EDUCATION

### 1.11 Name of the Affiliating University (for the Colleges)

SAURASHTRA UNIVERSITY

## COLLEGE ACTIVITIES-PICTURES

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other ( <i>Specify</i> )	<input type="text"/>
UGC-COP Programmes	<input type="text"/>		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="06"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="02"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="02"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	<input type="text" value="3"/>

## COLLEGE ACTIVITIES-PICTURES

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

- 1.IMPORTANCE OF ENGLISH IN INDIA
2. Preparation of TLM
- 3.Session on positive attitude building
4. workshop on preparing M.C.Q.

2.14 Significant Activities and contributions made by IQAC

The IQAC of the college plans out the following activities:

1. Research proposals preparation
2. Proposals for seminars
3. Orientation
4. Arranging expert lectures
5. Enhancing students' participation
6. Encouraging faculties for more publication
7. More society centered activities arrangements.

## COLLEGE ACTIVITIES-PICTURES

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
Orientation programme	The principal and the faculty set together and plan out the schedule. The college organized Three –Day orientation program where the trainees were given idea about the vision and mission of the institute. They are also introduced to the new syllabus in detail. They are also asked to give their brief introduction with mentioning their hobbies.
Research culture development	The faculties were guided by the principal for research and publication. They were also given library resources.
Students' participation	The major outcome of the year was enhancing participation of students. The college activities and in teaching learning process, students were participated and the responsibility was given to them.
Social engagement	The students were exposed to the social problems and they were given duty to make society aware for certain burning issues.

\* Attach the Academic Calendar of the year as Annexure.



## COLLEGE ACTIVITIES-PICTURES

2.15 Whether the AQAR was placed in statutory body      Yes      No

Management  Syndicate  Any other body

Provide the details of the action taken

Gave help to the college in terms of quality when asked for.

The institute got assistance for activities in terms of manpower and other facilities.

### Part – B

#### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
<b>Total</b>				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options--**CBCS**

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	
Annual	



**COLLEGE ACTIVITIES-PICTURES**

	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
1.3 Feedback from stakeholders* (On all aspects)	Alumni	Parents	Employers	Students	<input checked="" type="checkbox"/>
Mode of feedback :	Online <input type="checkbox"/>	Manual <input checked="" type="checkbox"/>	Co-operating schools (for PEI) <input type="checkbox"/>		

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO
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1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO
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**Criterion – II**

**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	02	04		

2.2 No. of permanent faculty with Ph.D.

06
----

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	01								

2.4 No. of Guest and Visiting faculty and Temporary faculty

01		
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented papers		13	02
Resource Persons		01	01

## COLLEGE ACTIVITIES-PICTURES

2.6 Innovative processes adopted by the institution in Teaching and Learning:

USE OF ICT ENHANCED
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2.7 Total No. of actual teaching days during this academic year

34*6=204
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05		
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2.10 Average percentage of attendance of students

87
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.ED	95	100	00	00	00	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

THE CHAIRMAN OF IQAC MEET AND INTERACT WITH THE FACULTY.ALSO VARIFY THE WORK DONE. WITH THE HELP OF STUDENTS FEEDBACK THE PRINCIPAL MONITORS AND SUGGEST CHANGES NEEDED.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	02
HRD programmes	
Orientation programmes	

## COLLEGE ACTIVITIES-PICTURES

Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	03
Others	

### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	05	00	01
Technical Staff				

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC chairman Dr.J.L.Makwana himself gave a brief outline of the preparation of minor research.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				02
Outlay in Rs. Lakhs				30,000

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	03		
Non-Peer Review Journals		03	
e-Journals	01		
Conference proceedings			02

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

**COLLEGE ACTIVITIES-PICTURES**

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

**COLLEGE ACTIVITIES-PICTURES**

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level

National level       International level

3.22 No. of students participated in NCC events:

University level       State level

National level       International level

3.23 No. of Awards won in NSS:

University level       State level

National level       International level

3.24 No. of Awards won in NCC:

University level       State level

National level       International level

## COLLEGE ACTIVITIES-PICTURES

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The institution organised a medical camp for free.
- During off campus program the cleanliness campaign done.

### Criterion – IV

#### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1686.66			
Class rooms	06			
Laboratories	04			
Seminar Halls	01			
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Under process

## COLLEGE ACTIVITIES-PICTURES

### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	26.502					
Reference Books	3000					
e-Books						
Journals	06					
e-Journals	03					
Digital Database						
CD & Video	75					
Others (specify)						

### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing		01	02					
Added								
Total		01	02					

### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

THE INTEL TRAINING PROGRAMM WAS GIVEN TO THE FACULTY.

### 4.6 Amount spent on maintenance in lakhs :

- i) ICT
  - ii) Campus Infrastructure and facilities
  - iii) Equipments
  - iv) Others
- Total :**



**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

As per the demand the water purification was done.

5.2 Efforts made by the institution for tracking the progression

Planned scholarships were given.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
98			

(b) No. of students outside the state

04

(c) No. of international students

	No	%		No	%
Men	34		Women	62	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
						27	12	05	44	04	96

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Not initiated

## COLLEGE ACTIVITIES-PICTURES

No. of students beneficiaries

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

The cell established as per the Gujarat government guideline.

No. of students benefitted

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

### 5.8 Details of gender sensitization programmes

During prayers the sensitization was done by the faculties and the principal.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

## COLLEGE ACTIVITIES-PICTURES

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

## Criterion – VI

## **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**VISION:**

Qualitative contribution through teaching-learning process for the empowerment of the nation.

**MISSION:**

To contribute excellent professional, highly challengeable, highly ethical, spiritual teachers through rigorous training for comprehensive development of the nation.

6.2 Does the Institution has a management Information System

Yet to be developed.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

As prescribed in the university norms. The faculty take active part in university workshops for curriculum development.

6.3.2 Teaching and Learning

Nature camp, field visits, seminars, students' participation

6.3.3 Examination and Evaluation

Internal tests

## COLLEGE ACTIVITIES-PICTURES

### 6.3.4 Research and Development

Promotions were done by sending faculties to the workshops for research. Library resources were provided to the faculties.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Maintenance contractor was called when needed.

### 6.3.6 Human Resource Management

Periodical meetings were under taken. Grievances were sorted out by the principal.

### 6.3.7 Faculty and Staff recruitment

As per the norms of U.G.C. and state government the institute proceeded.

### 6.3.8 Industry Interaction / Collaboration

Feedback mechanism developed.

### 6.3.9 Admission of Students

As per university norms.

6.4 Welfare schemes for

Teaching	
Non teaching	
Students	

## COLLEGE ACTIVITIES-PICTURES

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	yes	D.E.	yes	C.A.
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Yes, time to time the necessary changes are made.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The alumni meet time to time. They also help the new students. We also have routing practice of connecting alumni with the new students.

6.12 Activities and support from the Parent – Teacher Association

Not established yet.

6.13 Development programmes for support staff

Duty leave sectioned for seminar, conference, FDP

6.14 Initiatives taken by the institution to make the campus eco-friendly

Plantation, cleanliness campaign by the students.

## Criterion – VII

### **7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Regular meetings, grievance redrsesal, research culture promotion, field visits, plantation

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. Strong feedback mechanism established.
2. Research initiation done.
3. Enhancing participatory approach.
4. Promotion for more quality publication.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Cleanliness with preaching of environmental awareness.
2. Publication of two books about the institutional environment

## COLLEGE ACTIVITIES-PICTURES

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Cleanliness of campus.
Plantation
Publication

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p><b><u>Strength-</u></b> The College is a heritage college as it is one of the oldest college of the affiliating university. The college is established by an eminent educationist with clear vision. The college surrounding is very eco-friendly.</p> <p><b><u>Weakness:</u></b> The College is situated in rural area. Sometimes it creates communication gap.</p> <p><b><u>Opportunity:</u></b> The College has well qualified faculty. It can utilize expertise of the faculty. The college can start new add on courses.</p> <p><b><u>Threats:</u></b> The institute is situated in a rural area, it may lose the student strength as private colleges are established in nearby villages.</p>
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### 8. Plans of institution for next year

<ol style="list-style-type: none"><li>1. To promote research</li><li>2. To arrange cleanliness</li><li>3. To encourage publication.</li></ol>
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Name Dr. Rupal Mankad

Name Dr J. L.MAKWANA

\_\_\_\_\_  
Signature of the Coordinator, IQAC

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Signature of the Chairperson, IQAC



**COLLEGE ACTIVITIES-PICTURES**

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## COLLEGE ACTIVITIES-PICTURES

